

# **REQUEST FOR PROPOSAL FOR**

**EMPANELMENT OF CONSTRUCTION  
COMPANIES/FIRMS FOR BUILDING WORKS  
(EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA,  
MANIPUR AND TRIPURA STATES**



**MANIDCO**



**MANIPUR INDUSTRIAL DEVELOPMENT  
CORPORATION LIMITED (MANIDCO)**  
(A Government of Manipur Undertaking)

**Registered & Head Office:**  
**Industrial Estate Takyelpat, Post Box No. 46**  
**Imphal West, Manipur – 795001**  
**E-mail: [manidco@gmail.com](mailto:manidco@gmail.com), [manidcoee2@gmail.com](mailto:manidcoee2@gmail.com)**  
**Telefax: 0385-2410767**  
**Website : <http://www.manidco.in>**



# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

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# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

## Section-1



# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

**MANIPUR INDUSTRIAL DEVELOPMENT CORPORATION LIMITED**  
(A Government of Manipur Undertaking)

Registered & Head Office:

Industrial Estate Takyelpat, Post Box No. 46 , Imphal West, Manipur – 795001

E-mail: manidco@gmail.com, manidcoee2@gmail.com

Telefax: 0385-2410767

Website : <http://www.manidco.in>

REQUEST FOR PROPOSAL		
1.	RFP Reference No.	MANIDCO/IDC/EMRS/2020/1
2	Name of Work	EMPANELMENT OF CONSTRUCTION COMPANIES/ FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES
3.	RFP Publishing Date	13.11.2020
4.	Language of Documentation	English
5.	Mode of Submission of RFP	By Speed/ Registered Post/ By Hand
6.	RFP Downloading Start Date	13.11.2020
7.	RFP Downloading End Date	04.12.2020
8.	RFP Submission Start Date	13.11.2020
9.	Expiry date/ Time of submission of original hard copy of required complete documents as per RFP	04.12.2020 at 5.00 PM
10.	Bid Submission Address & Contact No.	Executive Engineer-II, Industrial Estate Takyelpat, Imphal West, Manipur – 795001 E-mail: manidco@gmail.com, manidcoee2@gmail.com 0385-2410767

Sd/-  
Executive Engineer-II  
MANIDCO LTD.  
Imphal West, Manipur-795001

# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

## Section-1

Manipur Industrial Development Corporation Ltd. (MANIDCO), invites Request for Proposal (RFP) for empanelment of Construction Companies/ Firms for building works from eligible companies/ firms on “All India Basis” for the following class.

s.No.	Class	Name of Work	Project Cost for Empanelment	Non-Refundable Processing Fees (only in the form of Demand Draft)	Total Non-Refundable Processing Fees (only in the form of Demand Draft) including GST 18%
1.	Special	<b>Construction of Eklavya Model Residential School (EMRS)</b>	Rs.80.00 Crores and Above	70,000.00	82,600.00
2.	I		Upto..Rs.65.00 Crores	60,000.00	70,800.00
3.	II		Upto..Rs.30.00 Crores	50,000.00	59,000.00
4.	III		Upto..Rs.15.00 Crores	40,000.00	47,200.00
5.	IV		Upto..Rs.04.00 Crores	30,000.00	35,400.00
6.	V		Upto..Rs.50.00 Lakhs	10,000.00	11,800.00

Already Enlisted construction companies/ Firms with MANIDCO may submit RFP for pre-qualification in suitable class with latest financial information and experience.

The detailed RFP document (Application) can be downloaded from websites [www.manidco.in](http://www.manidco.in) on payment of non-refundable fees of Rs. 5900/- (Rupees Five Thousand Nine Hundred only) including 18% GST payable in the form of Demand Draft/ Cash in favour of “Manipur Industrial Development Corporation Ltd.” payable at Imphal.

Application (RFP) can be obtained from the office of Executive Engineer-II, “MANIDCO”, Industrial Estate Takypat, Imphal West, Manipur – 795001 on payment of non-refundable fees of Rs.5900/- (Rupees Five Thousand Nine Hundred only) including 18% GST payable in the form of Demand Draft/ Cash in favour of “Manipur Industrial Development Corporation Ltd.” payable at Imphal.

The interested construction companies/ Firms should according to their eligibility apply for the appropriate class of works only.



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The empanelment shall be initially valid for 2 (Two) years. However MANIDCO reserve the right to extend or curtail validity period at its sole discretion.

Application complete in all respects should reach Executive engineer-II, MANIDCO LTD., Industrial Estate, Takyelpat, Post Box No.-46, Imphal West, Manipur-795001 along-with nonrefundable processing fees payable in the form of Demand Draft in favour of "MANIDCO LTD" payable at Imphal.

No Joint venture or Consortium of firms shall be allowed and the companies/firms should meet the above criteria by themselves

The value of free issue materials shall be taken while evaluating completion cost of project. The value of such materials incorporated in the project should be certified by the chartered accountant/owner.

**The interested companies/firms should apply on the prescribed format as per the RFP application along-with documentary evidence as specified in 2.14 of Section 2.**

**Last date of receipt of pre-qualification application is 04.12.2020 upto 5.00 PM. The delayed application shall not be considered.**

**Any corrigendum/ addendum/ errata in respect of the above empanelment shall make available only at our websites <http://www.manidco.in>**

**No further press advertisement will be given. Hence interested applicants are advised to visit MANIDCO website regularly for above purpose.**

**Executive Engineer-II  
MANIDCO LTD.  
Imphal West, Manipur-795001**



# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

## Section-2

# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

## Section-2

### INFORMATION AND INSTRUCTIONS FOR APPLICANTS

#### 2.1 Minimum Eligibility Criteria

The companies/firms should meet the following minimum qualifying criteria for different monetary class limits for getting pre-qualified for empanelment:

**2.1.1 Turnover:** Average Annual Financial Turnover on construction work during the last three years ending 31<sup>st</sup> March, i.e. 2016-17, 2017-18 and 2018-19 should be at least 50% of the appropriate class.

**2.1.2 Work Experience:** Experience of having successfully completed similar works during the last 7 years ending previous day of last date of submission of RFP:

i) Three similar works each costing not less than 40% of the appropriate class.

OR

ii) Two similar works each costing not less than 50% of the appropriate class.

OR

iii). One similar work costing not less than 80% of the appropriate class.

**2.1.3 “Similar works”** shall mean “Civil Work comprising RCC framed structure Institutional, Industrial, Commercial and Residential, Low cost housing, Road Development, Boundary Walls, Waste management, Drainage, Culvert from any central/State PSU, Govt. Department. In case the work experience is of Private sector, the completion certificate shall be supported with copies of the Letter of Award/ Contract Agreement and Corresponding TDS Certificates. Value of work will be considered commensurate with the value of TDS Certificates. The value of executed works shall be brought to the current level by enhancing the actual value of work done at a simple rate of 7% per annum, calculated from the date of completion to previous day of last day of submission of RFP.

**2.2.1** Joint-venture / consortium of firms / companies shall not be allowed and the applicants should meet the above criteria themselves.

**2.2.2** The value of free issue materials (if any) shall be taken while evaluating completion cost of project. The value of such materials incorporated in the project should be certified by the chartered accountant/owner.

**2.2.3** The interested companies/firms should apply on the prescribed format as per the RFP application along-with documentary evidence as specified in 2.14 of Section 2. The past experience in similar nature of work should be supported by certificates issued by an Officer not below the rank of Executive Engineer or equivalent. In case the work experience of other than Govt./Semi Govt./ PSUs, the completion certificate shall be supported with copies of work order and full payment TDS certificates issued by owner for the work executed.

**2.2.4** The gross annual turnover should be certified by the Chartered Accountant. Year in



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which no turnover is shown would also be considered for working out the average.

- 2.2.5** The applicant should own sufficient construction equipment for the proper and timely execution of the work. The applicant should submit details of same with RPP Application.
- 2.2.6** The applicant should have adequate organizational setup as well as sufficient number of experienced techno management and administrative personnel to complete the project in time.
- 2.2.7** The pre-qualified/ empanelled companies/ Firms shall be required to submit EMD for each tender separately, details of which shall be stipulated in Tender Documents.
- 2.2.8** MANIDCO is free to get documents verified and applicant shall have no objection to it. Incase if any information found to be false, the applicant will be disqualified.
- 2.2.9** The tender to be invited by MANIDCO from the pre-qualified/ empanelled companies/ firms and shall be available on website [www.manidco.in](http://www.manidco.in).
- 2.2.10** Forms for giving details for pre-qualification and Letter of transmittal are given in Section 3 and 4 respectively.
- 2.2.11** All information called for in the enclosed forms should be furnished against the relevant columns. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a „NIL“ or „NO SUCH CASE“ entry should be made in that column. If any particulars / query is not applicable in case of the applicant, it should be stated as “not applicable”. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being rejected. Applications made by telegram or telex, E-mail, and those received late or without processing fees will not be entertained.
- 2.2.12** The application should be type-written. The applicant should sign and stamp each page of the application
- 2.2.13** Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Pages of the RFP documents are numbered. Additional sheets, if any, added by the applicant, should also are numbered by them. They should be submitted as a package with signed letter of transmittal
- 2.2.14** References, information and certificates from the respective clients certifying suitability, technical know-how or capability of the applicant should be signed by an officer not below the rank of Executive Engineer or equivalent.
- 2.2.15** The applicant may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the works. The applicants are however, advised not to furnish superfluous information. No information shall be entertained after submission of RFP documents unless it is called for by the MANIDCO.
- 2.2.16** Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from pre-qualification / tendering / taking up of work in MANIDCO.

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**2.2.17** Prospective applicants may request clarification on the pre-qualification document (RFP) within seven days prior to the last date submission of pre-qualification document RFP as mentioned in Notice for RFP. No request for clarification will be considered after that date.

**2.2.18** Letter of Empanelment will be sent to only those successful applicants who meet the qualifying criteria.

## **DEFINITIONS**

**2.3** In this document the following works and expressions have the meaning hereby assigned to them:

- a) "EMPLOYER" OR "MANIDCO": Means Manipur Industrial Development Corporation Limited.
- b) "APPLICANT" Means the individual, proprietary firm, firm in partnership, limited company, private or public or corporation.
- c) "YEAR" means "Financial Year" unless stated otherwise.
- d) "RFP" means "Request for Proposal"

## **2.4 METHOD OF APPLICATION:**

- a) If the applicant is an individual, the application shall be signed by him above his full type written name and current address.
- b) If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
- c) If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- d) If the applicant is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

## **2.5 FINAL DECISION MAKING AUTHORITY**

MANIDCO reserve the right to modify the eligibility criteria, to decide on cutoff date of implementation, to accept or reject any application, to the PREQUALIFICATION process, to reject all applications or accept new applications at any time, without assigning any reason or incurring any liability to the applicants.

## **2.6 EVALUATION CRITERIA FOR PRE-QUALIFICATION**

**2.6.1** For the purpose of pre-qualification for empanelment applicants will be evaluated on the basis of minimum stipulated financial and past experience criteria. The details of plant & machinery holding, manpower employed, pending litigations shall also be evaluated for pre-qualification of the firms/ companies.

**2.6.2** Even though an applicant may satisfy the above requirements, he would be liable to

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disqualification if he has:

- a) Record of poor performance such as abandoning work, not properly completing the contract, delay in completion of works, or financial failures / weaknesses etc.
- b) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the RFP documents.

## 2.7 FINANCIAL INFORMATION

Applicant should furnish the following financial information:

- a) Annual financial statement for the last three years (in Form "C"). This should be supported by audited balance sheets and profit and loss accounts (with all schedules attached) along-with details required for assessing the net worth duly certified by a Chartered Accountant, as submitted by the applicant to the Income Tax Department.
- b) Name & Address of the bankers.

## 2.8 EXPERIENCE IN WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS

### 2.8.1 Applicant should furnish the following:

- a) List of all similar works successfully completed during the last seven years (in form "D").
- b) List of the projects under execution or awarded (in Form "E").

### 2.8.2 Particulars of completed works and performance of the applicant duly authenticated / certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each work completed or in progress ( preferably in Form "F" or as per Performa of concerned Clients covering the required information as asked for in Form 'F'). The work completion/ experience certificates issued by other than Govt. Dept./PSU shall be supported by the copies of the TDS certificates issued by the owner of the project.

### 2.8.3 The value of executed works shall be brought to the current level by enhancing the actual value of work done at simple rate of 7% per annum, calculated from the date of completion to last date of receipt of application for pre-qualification.

### 2.8.4 Construction/Development of 'Own Real Estate' by developers shall not be accepted as eligible project to meet the qualifying requirement of past experience as Construction Company/ Firm.

## 2.9 AVAILABILITY OF EQUIPMENT RESOURCE

Applicant is required to furnish the details of Plants & Machineries available with them.

## 2.10 ORGANIZATION INFORMATION

Applicant is required to submit the following information in respect of his organization.

- a) Name & Postal Address, including Telephone and Telex, Fax numbers, E-Mail address
- b) Copies of original documents defining the legal status, place of Registration and principal places of business.
- c) Name of Directors and Officers concerned with the work, with designation of individuals authorized to act for the organization.
- d) Information on any litigation in which the applicant was involved during the last five years, including any current litigation.

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e) Authorization for MANIDCO to seek detailed references.

## **2.11 LETTER OF TRANSMITTAL**

The applicant should submit the letter of transmittal attached with RFP document (Section – 4) duly signed by him.

**2.12** Any effort on the part of the applicant or his agent to exercise influence or to pressurize the employer would result in rejection of his application. Canvassing of any kind is prohibited.

## **2.13 CANCELLATION OF EMPANELMENT**

**2.13.1** The empanelment of construction companies/ Firms shall be cancelled by MANIDCO in case of their poor performance, abandoning of the allotted work, and abnormal delay in completion of work, bankruptcy and for activities detrimental to the interest of MANIDCO. The decision of MANIDCO in this regard shall be final and binding on the companies/ firm.

**2.13.2** The empanelled companies / firm shall not affect any change in the constitution of the firm/ companies without the prior approval of MANIDCO. Such proposal, if any shall be submitted in advance furnishing full details of the proposed change along with all supporting documents. Any change in the constitution of the firm /company without the prior approval of MANIDCO will render the company/ firm liable for removal from the approved Empanelment list. The discretion to allow/disallow the proposed change shall vest solely with MANIDCO. In case, the original partners/ constitution change by more than 50% either due to substitution or due to retirement or death the enlistment of the firm/ company by that name shall be cancelled.

**2.13.3** In case of change of name of the pre-qualified firm/company without change of constitution/partners the same shall be intimated along with proof of such change to MANIDCO immediately but in no case later than 30 days from the date of such change occurs failing which the empanelment of the firm/ company by that name shall be cancelled.

## **2.14 LIST OF DOCUMENTS**

RFP Documents should be submitted in Bound manner. Order in which the documents to be submitted is as under. RFP applications are liable to discarded if the applications are not submitted in the desired manner as under:-

1. Letter of Transmittal as per Section – 4
2. Application for Empanelment of Construction company/ Firm ( Form „A“ )
3. Structure and Organization (Form „B“ )
4. Financial information ( Form-'C' )
5. Audited Balance Sheet for the last three years i.e. 2016-17, 2017-18 and 2018-19.
6. Details of similar works completed during the last 7 years ( Form-'D' )
7. Project under execution or awarded (Form 'E')
8. Completion Certificates (as per Format “F”



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9. Affidavit ( Form-'G' )
10. Bank Solvency Certificate of minimum 40% value of appropriate class Limit issued not before March 2020.
11. List of Plant & Machineries
12. Man Power details
13. Pending Litigation, if any
14. Electrical license, as applicable
15. EPF registration no.
16. PAN
17. Certificate of incorporation(ROC)/ registrar of firms
18. Power of attorney
19. Memorandum of Articles of Association/ Partnership Deed
20. Any other documents



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CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS  
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## **SECTION – 3**



# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

## FORM "A"

### APPLICATION FOR EMPANELMENT OF CONSTRUCTION COMPANIES/ FIRMS (ON LETTER HEAD OF THE COMPANY/ FIRM)

REF NO.....

DATED.....

To,

The Executive Engineer-II,  
Manipur Industrial Development Corporation Limited,  
Industrial Estate Takyelpat,  
Imphal West, Manipur-795001

**Subject : Application for empanelment of construction companies/ firms for construction of  
Eklavya Model Residential School (EMRS)**

**REF. NO.      MANIDCO/IDC/EMRS/2020/01**

**DATED: 13/11/2020**

Dear Sir,

In reference to your RFP cited above for the subject work, I/we enclosing here with the desired documents along with the requisite processing fees of Rs...../- Rupees.....only) is herewith submitted in Demand Draft No. ....Dated.....issued from .....Bank.

**Thanking You,**

**(SEAL AND SIGNATURE OF APPLICANT)**

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## FORM –“B”

### STRUCTURE AND ORGANIZATION

1	Name and address of applicant	
2(a)	Telephone No. / Fax No.	
2(b)	E-mail ID	
3	Legal status of the applicant (attach copies of original documents defining the legal status)	
(a) (b) (c) (d)	<b>The applicant is:</b> An individual. A Proprietary Firm. A firm in Partnership. A Limited Company (Private or Public) or Corporation.	
4	Particulars of Registration with various Government bodies/ Organization. (attach attested photocopy)	
5	Name of Directors/ Partners with their addresses, Telephone numbers, Fax, Email.	
6	Designation of individuals authorized to act for the Organization	
7	Was the applicant ever required to suspend any construction for a period of more than six months continuously after commencement of the construction? If so, give the name of the project & reasons of suspension of work.	
8	Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
9	Has the applicant, or any constituent partner in case of partnership firm ever been debarred / black listed for tendering in any organization at any time? If so, give details.	





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10	Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
11	Other details: a) EPF No. b) GST c) PAN (Copies to be enclosed)	
12	Any other information considered necessary but not included Above.	
	<b>Seal of the Applicant</b>	<b>Signature of Applicant</b>

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## FORM "C"

### FINANCIAL INFORMATION

- I. Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet / Profit & Loss Account for the last three years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (certified copies to be attached)

		2016-2017	2017-2018	2018-2019	Average annual turnover.
		(A)	(B)	(C)	(A+B+C)/3
(i)	Gross Annual turnover on construction works.				
(ii)	Profit / Loss				
(iii)	Net Worth (Paid up capital +reserves) (as on 31.03.19)				
(IV)	Latest Bank Solvency				

The following certificates are to be enclosed.

- (a) Tax deducted at source, certificates in respect of completion certificate issued other than Govt./PSUs
- (b) Solvency from Bankers of Applicant.
- (c) Attach Balance Sheet in support.

**Signature of Chartered  
Accountant with Seal**

**Seal and Signature of  
Applicant**

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## FORM "D"

### DETAILS OF ALL OF SIMILAR WORKS COMPLETED DURING THE LAST SEVEN YEARS

S.N o.	Name of Work / Project & Location	Owner or Organi zation	Value of work in lakhs at comple tion.	Date of commence ment as per contract	Stipula ted date of completion	Actual date of completion	Litigati on/ Arbitra tion pendin g / in progre ss with details.	Name and addres s / teleph one numb er of officer to whom refere nce maybe made.	Rema rks
1	2	3	4	5	6	7	8	9	10
1									

(Seal and Signature of Applicant)



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## FORM 'E'

### PROJECT UNDER EXECUTION OR AWARDED

S. No.	Name of work / Project & Location	Owner or organization	Value of work in lakhs	Date of commencement as per contract	Stipulated date of completion	Upto date percentage of progress of work	Slow progress if any, & reasons thereof	Name & Address/ Telephone No. of officer to whom reference may be made	Remarks
1									
2									
3									
4									
5									

(Seal and Signature of Applicant)

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## FORM –“F”

**PERFORMANCE REPORT IN RESPECT OF M/S. \_\_\_\_\_**

S.No.	Name of Work / Project & Location	
1	Agreement Amount	
2	Estimated Cost	
3	Tendered Amount	
4	Completed cost of work	
5	Date of Start	
6	Date of completion.	
6 (i)	Stipulated date of completion.	
6(II)	Actual date of completion/ likely date of completion	
7	Amount of compensation levied for delayed completion, if any	
8	Performance report	
8 (i)	Quality of work.	Very Good      Good      Fair      Poor
8 (ii)	Resourcefulness	
8 (iii)	Financial soundness	
8(iv)	Technical Proficiency	
8 (v)	General Behavior	

Executive Engineer or Equivalent

1. The performance report is to be submitted separately for each work mentioned in Form „D“ & „E“. This report should be signed by the authority of owner not less than the rank of Executive Engineer or equivalent.
2. The performance report preferably be submitted in the above Performa. In case, different Performa is used the applicant shall ensure that the report/ certificate shall contain the above information.



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## FORM "G"

**AFFIDAVIT (TO BE SUBMITTED ON NON-JUDICIAL STAMP PAPER OF MINIMUM RS.10/-DULY CERTIFIED BY NOTARY PUBLIC)**

Affidavit of Mr.....S/o..... R/o .....

I, the deponent above named do hereby solemnly affirm and declare a under:

1. That I am the Director/ Partner/Proprietor/ Authorised signatory of M/s..... having its Head Office/ Regd. Office at.....

2. That the information/ documents/ Experience certificates submitted by M/s..... along with this „Application for Empanelment of Construction Companies/ Firms “ to MANIDCO Ltd. are genuine and true and nothing has been concealed.

3. I shall have no objection in case MANIDCO verifies them from issuing authority(ies).I shall also have no objection in providing the original copy of the document(s), in case MANIDCO demand so for verification.

4. I hereby confirm that in case, any document, information &/Or certificate submitted by me found to be incorrect/false/fabricated, MANIDCO at its discretion may disqualify/ reject my application for empanelment out rightly and also debar me/M/s..... from participating in any future tenders/ PQ/ RFP.

**DEPONENT**

I,....., the Director/ Partner/Proprietor/ Authorised signatory of M/s....., do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from and that no part of it is false.

Verified at ..... this..... day of .....

**DEPONENT**



# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

## SECTION-4



# REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSTRUCTION COMPANIES/FIRMS FOR BUILDING WORKS (EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES

## LETTER OF TRANSMITTAL (ON THE LETTER HEAD OF APPLICANT)

From

To

Manipur Industrial Development Corporation Limited,  
Industrial Estate Takypat,  
Imphal West, Manipur-795001

**SUB: APPLICATION FOR EMPANELMENT OF CONSTRUCTION COMPANIES/ FIRMS FOR CONSTRUCTION OF(EMRS) IN DIFFERENT DISTRICTS OF MEGHALAYA, MANIPUR AND TRIPURA STATES**

Sir,

Having examined the details given in Notice for empanelment and RFP documents for the above work, we hereby submit our qualification and relevant documents.

1. We hereby certify that all the statements made and information supplied in the enclosed forms „A“ to “G” and accompanying statements are true and correct.
2. We have furnished all information and details necessary for empanelment and have no further pertinent information to supply.
3. We have submitted the requisite solvency certificate and authorize the Manipur Industrial Development Corporation Limited or their representatives to approach individuals, employers, firms and corporations to verify our submittals, competency and general reputation.
4. We hereby confirm that we have read and understood all the stipulations given in these prequalification documents for empanelment and the decision of MANIDCO with regard to our empanelment shall be final and binding on us.
5. We have submitted the following certificates in support of our meeting the minimum qualifying criteria of completed work(s) specified in para 2.1.2 & 2.1.3 of Section 2 for having successfully completed the following works:

	NAME OF WORK	CERTIFICATE FROM
1		

Enclosures:  
Date of Submission

(Seal of Applicant)

(Signature of Applicant)